

Walnut Hills Civic Association
BOARD MEETING
November 8, 2018, 7:00 PM, Metrum Credit Union

Minutes

1. Call to order: 7:02 PM
2. Attendance (Five members constitute a quorum.)

X	Lutton, Randy (1)	X	Brooks, Barb (8)	—	Vacant (15)
X	Danfelser, Monica (2)	X	Carrera, Ana (9)		
X	Katich, Mike (3)	—	Vacant (10)		
X	Garcia, Myra (4)	—	Vacant (11)		
X	Senn, Donna (5)	X	Fischer, Carol (12)		
X	Gamec, Julie (6, GID)	—	Vacant (13)		
—	Vacant (7)	—	Vacant (14)		

Guests: Frank Haskett (Resident), Julio Sanchez (Resident), Jana Lutton (Resident), Andrea Suhaka (Resident/ GID Representative)

3. Correction and Approval of Minutes: A motion was made, seconded, and passed to unanimously approve October meeting Minutes (Senn, Fischer).
4. GID, Gamec
 - A. Approval of Bills: A motion was made, seconded, and passed to approve GID bills totaling \$3350 (Carrera, Garcia)
 - Julie: \$500 monthly project manager
 - Matt: \$250
 - High Altitude Landscaping: \$2600
 - B. Projects: Ongoing – Elevate WH sign at Arapahoe and Uinta; perimeter fence work. Working with CDOT and Taylor to shut off sprinklers. Asked High Altitude for quote to fill in rocks at Yosemite.
 - C. 2019 Budget: \$71,500 approved by City Council.
5. Committee Reports:
 - A. Treasurer’s Report, Lutton: Financial report as of 10/31/18 distributed. It was noted that this year’s expense for CPA tax preparation will not be necessary going forward, as the IRS has determined we can now file an annual 990-N tax form, which can be prepared and filed in-house by the Board.
 - B. Website, Lutton: up to date.
 - C. Membership Report, Lutton: 405 active members. 215 paid members from 2017 did not renew in 2018. Discussed whether to reach out to those members to inquire reason, or not. Some board members will reach out to neighbors they know for feedback. All agreed need to reenergize membership drive for 2019 and send by mail only. Heard from some members unsure if paid dues or not, would be helpful to have that information for easy access on website. Julio Sanchez idea: Have a neighborhood map on website color coded to show who paid (“Thank You Active Members”).

It was noted that neighbors are using new email address membership@ to contact Board with questions and comments.

D. Report from the Chair, Gamec:

1. Events scheduled – new events: Energy Efficiency Presentation 1/22/19, 10 AM, Koelbel Library. Beer Night 2/26/19, 6-8 PM, Resolute Brewing.
2. “Drive like your kids live here” signs: Cost about \$10 each. Idea to purchase a few to hand out to interested residents at March Annual Meeting (first-come, first-serve).
3. Annual Meeting: Time to send out invitations for organizations /speakers to participate. Board members interested in inviting representatives from Ting, Sheriff’s Office, City of Centennial, Southgate Water & Sanitation, Centennial Senior Commission, WH Elementary School, Arapahoe Libraries, South Suburban P&R
4. Holiday Party: Board members agreed to a pot-luck /White Elephant (\$5) holiday celebration following the December meeting. Immediate family members welcome.
5. New Board Member invitations: Julie sent out invitations to prospective new Board members, including Julio Sanchez. Another member (Ashlene) responded unable to attend November meeting but planning on attending December meeting.
6. Civic Association networking event October: Metrum Credit Union hosted a networking event for Civic Associations. Julie, Carol, Barb, and Ana represented WHCA. Other organizations represented were Acres Green, Foxridge, Southglenn, and Highlands 460. All share challenges of increasing active membership and community participation. Ideas were shared including events and efforts to reach out to new residents. It was decided that WHCA board should participate again next year.

6. Traffic update and previous efforts

- Frank Haskett gave a detailed account of his efforts to address traffic concerns of speeding and cut-through traffic in Walnut Hills on Davies Avenue from 2014 to 2018. At 2014 WHCA annual meeting, neighbors expressed concerns about speeding on Davies. An initial survey of neighbors showed that most would like speed bumps installed, and one neighbor preferred a stop sign. Called City and was told to follow Neighborhood Traffic Management Program (NTMP) process. NTMP was completed 3 or 4 times from 2014-2018, but no resolution. City says they don’t place speed bumps (cost \$1000 - \$3000 each) although it’s known they have done so in few other instances/neighborhoods. City determined each time that traffic studies did not show minimum criteria for mitigation was met: volume of 500+ cars per day and average speed 7 mph over posted speed limit. Followed up attempts yielded either no response, rejection (including alternative request of “no turn” signs peak traffic hours at Yosemite), or refusal to mitigate based on incorrect information. Lastly, met with Public Works Director Travis Greiman on 8/8/19 (together with Donald Lammers and Ramon Milian), and was told to submit new NTMP Application.
- Julie started NTMP process in September of 2018, pointing to Uinta, Davies, and Briarwood Blvd. as specific problem areas. (Carol points out that Costilla Blvd. /Ave. is also a concern.) Myra observed that speed monitor device was set up on Davies during fall break at non-peak traffic hours, which would result in inaccurate traffic pattern depiction. Monitoring device was scheduled to be placed again on 10/31 to 11/2 at noon. Sent a follow up email to Travis, who responded on 11/6 that they are “working on a response” and “will be in touch soon”.

- Julio Sanchez – Suggested “speed aware” traffic calming signs could be purchased and installed as part of GID budget. Cost would be around \$3000 each. Julie will look into this possibility, as GID rules cover specific types of expenses.
7. Compliance Calendar, Carrera: Draft was reviewed and approved with a few corrections and additions, and it was decided to adopt and add to regular Agenda item for WHCA Board meetings as a reminder and checklist for compliance obligations. Events also listed. Discussed possibility of moving Fall Dumpster Day to last week of September. Decided to keep October schedule. (Compliance list/calendar attached)
 8. Old Business:
 - A. Fall Dumpster Day Event:
 - Ratify approval payment of Blue Star Recycling total \$4254.99, previously approved via email (Senn, Carrera, Lutton, Brooks, Fischer, Danfelser, Garcia) APPROVED
 - Report, Senn: 105 vehicles participated and 12 new member payments were received. Will not do electronics recycling next year, and all agree this is too expensive to do again in same way. Must research alternatives for 2020.
 - B. Halloween Party:
 - Ratify approval bill for extra Halloween event sign total \$37.68, previously approved via email (Senn, Carrera, Brooks, Fischer, Danfelser) APPROVED
 - Report, Brooks/Danfelser/Carrera: Event turnout exceeded expectations (about 100) and everyone seemed to have a good time. Some modifications for next year – clearly communicate timing for Trick or Treat and Door Prize drawing; have PA system on hand for announcements. Will also tweak and add games/activities. Ana suggested scheduling a week earlier so we have an alternative date (following weekend) in case of bad weather. Will discuss when planning 2019 calendar of events. A motion was made, seconded, and passed to approve payment of \$14.87 extra expense for Halloween Party supplies.
 9. Upcoming Events:
 - A. Energy Efficiency presentation (seniors), 1/22: To be held at Koelbel Library at 10 AM. Energy efficiency presentation by Tim Aston, from CU extension at Arapahoe. Paula Hillman (Senior Commission) will be present, and City Council representative. Event will be advertised in newsletter, website, and Next Door. Andrea Suhaka will include in her email newsletter.
 - B. Beer Night @Resolute Brewing, 2/26/19, 6-8 PM: Estimating attendance around 50 people with \$500 budget. Ting to sponsor at least \$250, or half of total if more than estimated \$500. Resolute Brewing offering \$1 discount per beer. \$100 deposit is refundable and no minimum purchase is required. One free drink ticket will be handed out to WH guests 21+ age. Julie will have some bottled water/soft drinks as non-alcohol alternatives. Will verify WH residency. Active (paid) membership will not be required but will be promoted.
 10. Neighborhood concerns/questions:
 - Mike Katich: Truck and trailer were stolen from front of home on S. Willow. Vehicle was locked and broken into. Theft was reported and property recovered, found in Denver hours later. Thief was apprehended, and found to be a career

criminal. Other vehicle thefts and/or attempts have occurred in the neighborhood recently. Question – restraining order to deter criminals from being in neighborhood? Include (public) information in newsletter?

- Myra: neighbors continuously leave garage door open, and strangers got in at least in one instance.
- Dumpster at Uinta and Briarwood has been there for a long time. (Julie: on driveway which is private property.)
- Ting: Barb - Still no signs of Ting working that part of neighborhood. Carol - reached out to Mark Gotto via email, with no response. Julie to follow up.

11. Motion was made, seconded, and unanimously passed to welcome Julio Sanchez as new Board member representing Neighborhood 7.

12. Adjourn: 9:05 PM

WHCA COMPLIANCE / OBLIGATIONS CALENDAR

	Compliance Item	Deadline	To Do	Action by:	√	Events
JANUARY			Shop insurance			Seniors Coffee/Tea
			S.S. park reservations			
FEBRUARY			Renew insurance			Beer Night
MARCH	Insurance Policy Renewal (General Liability)	1-Mar				Annual General Meeting
APRIL						Easter Egg Hunt
MAY			File CO/SOS periodic report			Spring Dumpster Days (2)
			Internal Financial Audit			
JUNE			File 990-N form			Garage Sales
			Renew CO SOS charitable registration			
		Internal Financial Audit	30-Jun			
JULY	CO Sec. of State Annual Periodic Report	31-Jul				4th of July and Ice Cream Social
AUGUST	Tax filing: IRS Form 990-N	15-Aug				National Night Out
	CO S.O.S. Charitable registration renewal	15-Aug				
SEPTEMBER						
OCTOBER						Fall Dumpster Day
						Halloween Party
NOVEMBER	Insurance Policy Renewal (D&O Liability)	1-Nov				
DECEMBER						