

**Walnut Hills Civic Association**  
**BOARD MEETING**  
November 9, 2017, 7:00 PM, Metrum Credit Union

**Minutes**

1. Call to order: 7:00pm Tippetts
2. Attendance (Five members constitute a quorum.)

<u>X</u> Lutton, Randy (1)	<u>X</u> Brooks, Barb (8)
<u>X</u> Suhaka, Andrea (2)	_____ Vacant (9)
<u>EX</u> Udell, Apple (3)	<u>X</u> Pole, Traci (10)
<u>X</u> Garcia, Myra (4)	_____ Compton, Joe (11)
<u>EX</u> Senn, Donna (5)	<u>X</u> Carol Fischer (12)
<u>X</u> Gamec, Julie (6)	<u>X</u> Tippetts, Jeryl (13)
_____ Vacant (7)	<u>X</u> Danfelser, Monica (14)
<u>X</u> GID: Gamec, Julie	<u>X</u> Strating, Tricia (15)
_____ Guests: Ana Carrera	
3. Correction and Approval of Minutes (including email approvals for payment and name update): A motion was made, seconded, and passed to approve the corrections of the October minutes: Gamec, Fischer
4. Motion was made, seconded, and passed unanimously to welcome Ana Carrere as the Neighborhood 9 representative.
5. GID, Gamec
  - A. Approval of Bills: a motion was made, seconded, and passed to approve and pay the October GID bills totaling \$1900: Garcia, Fischer (Gamec-Abstain)
    - o \$500 Julie
    - o \$200 Matt
    - o \$1200 High Altitude (their contact is complete, this is for October and first week of November)
    - o Car Accident on Quebec (took out sign): Gary Jaeger picked up debris, picked up/painted fence, approximately \$800, but no bill at this point.
      - Sign replacement options: \$5779 (replace sign that is there using existing materials), \$7123.24 (replace entire sign and pillars). A motion was made, seconded, and passed unanimously to move ahead with the purchase of the new sign priced at \$7123.24: Strating, Garcia
  - B. Projects:
    - Fence Posts that are loose and need to be replaced (discussion with Gary Yeager to start working on the post replacement)
    - Fence painting on the Dry Creek side (Matt Zahner and Julie Gamec will do the work.
  - C. Other
    - As of 11/1 the GID spent \$29244.11

- Financials with City of Centennial: Walnut Hills has a projected \$90700 in sources of revenue (which could give us an ending balance of \$464,018)
  - Following up with SSPRD on trail/sidewalk damage
  - Motion was made, seconded, and passed to approve up to \$500 for Holiday decorations: Garcia, Pole, (Gamec-Abstain)
  - Reaching out to City to discuss broken sidewalk
6. Committee Reports
- A. Treasurer's Report, Lutton
- Expenses: Insurance (\$608), PO Box (\$198), Disk golf (\$31.32), July 4<sup>th</sup> (\$95.87)
  - Randy now has the key to the PO Box
- B. Website, Lutton
- Posted pictures of National Night Out, 4<sup>th</sup> of July
- C. Membership Report, Suhaka
- 537 members, 83 from PayPal (1177 homes in Walnut Hills)
- D. 501(c) (3) Workgroup Update, Pole
- Meeting next week (11/15) to finalize bylaws, have an EIN, and established with State of Colorado
- E. Report from the Chair, Tippetts
- Dream under his leadership: the WHCA board becomes front and center, more visible to the Walnut Hills community.
  - Setting a goal for 75% membership over the next year
  - New shirts: brighter color, will explore this prior to Movie Night
  - December Meeting (Celebration): meet as a Board briefly, friends and family event (potluck, white elephant, family/friends welcome)
7. Upcoming Events
- A. Walnut Hills Disc Golf Tournament, Bern
- Motion was made, seconded, and passed unanimously to approve up to \$7.04 for extra keys: (Suhaka, Gamec)
- B. Walnut Hills Holiday Lights contest, week of 12/18
- Garcia, Strating, Udell are judging the contest this year, lights to be on by 12/17, will get an article in the newspaper emphasizing the dates
- C. Movie Night, Fischer 1/27/18 3:00-4:30pm
- Toy Story is the movie choice for this year
  - 2pm Set-up for a 3:00pm start
- D. Annual Meeting Ideas (March 8, 2018)
- Outreach to the following community parnters:1-25/Arapahoe update, Ting update, Principals (Walnut Hills and Dry Creek Elementary), Mayor, Law Enforcement
8. Complete 2018 Calendar of Events:
- Disk Golf is off the list for 2018

- National Night Out, now called Walnut Hills Night Out (moved to Saturday to increase number): August 11<sup>th</sup> 2018
- Add Halloween Party: Saturday October 27, 2018: 2-4pm

9. Needs Assessment/Neighborhood Outreach:

- Develop a letter to go out to membership, highlighting our work, using our neighborhood email addresses, trying to increase membership, learn more about what activities are working/appreciated and if anything is missing, etc.
- Next Door: should we look into being an official entity on Next Door (so we can all respond to neighborhood concerns)

10. New Business:

11. Adjourn: 9:00pm

Email votes on the following:

A Motion was made, seconded, and unanimously approved to ratify the following three email votes: Gamec, Fischer

- 501(c)(3) materials: \$50 for filing and \$100 for a special binder. As of 11/2 we received 9 votes electronically to approve this \$150 expense prior to the November meeting. (Brooks, Compton, Strating, Pole, Garcia, Lutton, Gamec, Suhaka, Udell)
- Garbage Man Payment for Dumpster Days: There is a motion that we approve the \$900 bill for The Garbage Man that collects the garbage on Dumpster Days. 11 votes electronically to approve this \$900 to cover the costs of the October event. (Gamec, Brooks, Garcia, Fischer, Danfelser, Pole, Suhaka, Lutton, Compton, Strating, Udell)
- We have a motion to make the new name "Walnut Hills Community Service Organization". 9 votes electronically to approve this name for the filing of the new paperwork. (Gamec, Suhaka, Strating, Fischer, Brooks, Pole, Garcia, Danfelser, Compton)
  - Work Group Members: Barb Brooks, Laura Klee, Kelsie Martin, Traci Pole, Tricia Strating, Myra Garcia