

Walnut Hills Civic Association
BOARD MEETING
July 12, 2018, 7:00 PM, Metrum Credit Union

Minutes

1. Call to order: 7 PM, Julie Gamec
2. Attendance (Five members constitute a quorum.)

<u>X</u>	Lutton, Randy (1)	<u>X</u>	Brooks, Barb (8)
<u>X</u>	Danfelser, Monica (2)	<u>X</u>	Carrera, Ana (9)
<u>X</u>	Katich, Mike (3)	—	Vacant (10)
<u>Ex</u>	Garcia, Myra (4)	—	Vacant (11)
<u>X</u>	Senn, Donna (5)	<u>X</u>	Fischer, Carol (12)
<u>X</u>	Gamec, Julie (6, GID)	—	Vacant (13)
—	Vacant (7)	—	Vacant (14)
		—	Vacant (15)

Guests: Andrea Suhaka (resident active member and GID representative)

3. Correction and Approval of Minutes: A motion was made, seconded, and passed to unanimously approve May meeting Minutes: Senn, Fischer.
4. GID, Gamec
 - A. Approval of Bills:
 - Julie Gamec - \$500 monthly project manager;
 - Matt - \$525 fixing and painting perimeter fence on Dry Creek;
 - High Altitude Landscaping - \$2600
 - B. Projects:
 - Maggie Haskett interested in helping with landscape maintenance, to be approved by City of Centennial (GID) at \$25/hour
 - Mulch obtained for free and put down at Yosemite perimeter looks good, will use for other projects if available.
 - Proceed with hardscaping at end of trail at Yosemite St.
 - Rock mulch at Yosemite needs to be freshened.
 - Denver Water notified of a leak in irrigation system (Arapahoe perimeter), will have problem checked.
 - Neighborhood sign at Arapahoe & Uinta: clarified with City maximum height is 5 ft. so can add up to 23-24" for better visibility. Will ask for new quote from DaVinci Signs. A motion was made, seconded, and approved unanimously to spend up to \$5000 for sign elevation project. (Senn, Carrera)
5. Committee Reports:
 - A. Treasurer's Report, Lutton: Copies of financial reports as of 6/30/18 were distributed.
 - B. Website, Lutton: Website is up to date
 - C. Membership Report, Lutton: A few new paid memberships.

General discussion: Active membership numbers are below usual for this time of year. Need to make changes to membership drive next year, will discuss in detail before that time. Ana will write article for next issue of newsletter inviting members to join/renew active membership, thank current members (must submit by 7/20 to Donna or Julie).

D. Report from the Chair, Gamec:

- Discussed adding a section to website and newsletter (“Thanks for letting us know”) in order to respond to/inform public of issues and concerns that have been raised by WHCA members and addressed by the Board of Directors.
- Julie will write articles for publication in next issue of newsletter: 4th of July recap, Fall Dumpster Days, amended By-laws available on website for review and comments by members before adoption.

6. 501 (c) 4 update

- No new response from IRS received yet.
- Financial information is ready to send to CPA for 2017 tax filing.
- Notification was received from Secretary of State regarding renewal of Charities Program registration due August 15, extension date November 15. Will request extension, as need to have IRS Form 990 filing done before state registration can be renewed.

7. Old Business: 4th of July Parade and Ice-cream Social event was a huge success with largest turnout in years and everyone appeared to have a great time. Otter Pops were a hit, should keep as non-dairy alternative for next year; having vehicles at front of parade worked well. Some comments and ideas for improvement next year: use cell phones for communication between members at front and back of parade to better adjust timing, use disposable gloves for serving ice-cream, maybe put out water bowls for pet dogs (Barb); mic for PA system needs to be replaced (Randy); need to thank WH School PCTO again for donating ice-cream (Randy – Julie will include in newsletter article); in lieu of costume contest, next year do a raffle for prize(s) (Donna); Julie purchased more flags for next year on clearance; board members can lead by example in listening respectfully to announcements and Scholarship Fund prize giving event (Ana); to help with that, plan on pausing the serving of ice-cream while SF prizes are being given (Julie).
4th of July expenses to be reimbursed: \$35 R. Lutton (dry ice); \$29.93 J. Gamec (cups)

8. Upcoming Events:

- A. WH night out, Aug.11: hot dogs and catered BBQ will be served; Julie will ask Myra to write article for newsletter stressing that event has been moved to Saturday this year so it's easier for people to attend; Andrea confirmed that Fire dept., Sheriff's office, South Metro Storm Water Authority will be represented; park is reserved, Julie will confirm that it won't be under repairs and contact Ben Schurman at South Suburban to set up power for the event; no disc golf this year.
- B. Fall Dumpster Days: Dry Creek Elementary Parking Lot (?) and Electronics Recycling: Discussed and all agreed to keep fall Dumpster Days event at Walnut Hills School as usual, in order to avoid members' confusion and for better traffic flow. Discussed high cost of electronics recycling and whether members should be charged a fee, or place any limits on quantity of items to be recycled, as vendor charges by the lb. Agreed to

keep electronics recycling as a free service (to active members) this year and re-evaluate if this needs to change for next time, depending on the final cost this year.

- C. Halloween Party, October 27: This is a new event so signs need to be made. Motion was made, seconded, and unanimously approved for Julie to spend up to \$200 for signs. Monica, Ana, and Barb will organize event and will have an estimated budget for approval next meeting.

9. Neighborhood concerns/questions:

- Mike: suggested for next 4th of July putting up American flags at or around neighborhood signs and other points around neighborhood.
- Julie: Uinta St. - road is in bad shape due to Ting construction. Will make a note to follow up on obligation to restore to as good or better condition than before once project is completed. Also, regarding “gate scaling” issue (at business strip Arapahoe and Yosemite) brought up by Randy, tried reaching property manager but contact information is no good, so notified City and they are contacting property owner to correct the problem.
- Utility markers placed by Ting on south side of neighborhood still up and construction hasn’t begun yet, as unforeseen issues have caused a delay in their schedule.

10. Amendments to By-laws:

Reviewed and corrected modifications made at June meeting as summarized in red-lined copy. Discussed and agreed on updates and modifications, and reorganized content up to end of document. Julie will put together a clean copy of amended by-laws for board members to review and to publish on website for all members to review and comment before adoption. Members will be invited to vote on adoption of amended by-laws at a later date (probably January 2019).

11. Adjourn: Meeting was adjourned at 9:20 PM