

Walnut Hills Civic Association
BOARD MEETING
May 10, 2018, 7:00 PM, Metrum Credit Union

Minutes

1. Call to order: Julie Gamec, 7:05 pm

2. Attendance (Five members constitute a quorum.)

<u>X</u>	Lutton, Randy (1)	<u>X</u>	Brooks, Barb (8)
<u>Ex</u>	Danfelser, Monica (2)	<u>X</u>	Carrera, Ana (9)
<u>Ex</u>	Katich, Mike (3)	—	Vacant (10)
<u>Ex</u>	Garcia, Myra (4)	—	Vacant (11)
<u>X</u>	Senn, Donna (5)	<u>X</u>	Fischer, Carol (12)
<u>X</u>	Gamec, Julie (6, GID)	—	Vacant (13)
—	Vacant (7)	—	Vacant (14)
		—	Vacant (15)

Guests: Andrea Suhaka (Resident/ GID rep)

3. Correction and Approval of Minutes: A motion was made, seconded, and passed to unanimously approve March meeting Minutes with no corrections: Senn, Fischer.

4. GID, Gamec

A. Approval of Bills: a motion was made, seconded, and passed to approve April GID bills totaling \$5,450: Fischer, Carrera

- High Altitude 4,550 (last week April, May. \$650/week includes dump fees)
- Julie Gamec \$500
- Matt Zahner \$400

B. Projects: Matt will continue painting perimeter fence. Julie has procured free mulch, Matt will spread as needed on Yosemite side.

C. Other: Discussed WHCA participation in GID budget which is controlled by city of Centennial. Project Manager (Julie Gamec) relays information on expenses to WHCA but unsure whether board actually still needs to approve bills as it has in the past. GID representative (Andrea Suhaka) does approve invoices submitted by GID project manager for payment. Julie will contact Marianne Schilling, GID Manager at Centennial, to clarify whether City has changed policy or rules in this regard.

5. Committee Reports:

A. Treasurer's Report, Lutton: Copies of financial report as of 4/30/2018 were distributed. Some members still sending Scholarship Fund donations on same check as dues payment. SF has not yet set up separate PayPal account as requested. (Julie will contact Scott Bess of WHSF to remind this needs to be done.)

B. Website, Lutton: website is up to date.

C. Membership Report, Carrera: 282 paid members to date (not including a few non-resident owner checks that need to be tracked to correct home addresses). 1177 homes, 136 rentals (16 paid members). Expecting several members will pay their dues at upcoming Dumpster Days event.

D. Report from the Chair, Gamec

- Election of Vice Chair – Carol Fischer elected as Vice-chair with unanimous approval (Lutton, Brooks)
 - CenCon – Motion was made, seconded, and passed unanimously to pay annual dues for Centennial Council of Neighborhoods.
 - Storage key – Donna volunteered to keep extra backup key, Julie will test first to make sure it works.
 - Newsletter discussion: WH newsletter is included in WHCA 501 (c) 4 corporation and will use WHCA tax number to file 1099 forms. There are specific provisions for newsletters as part of a 501 (c) 4 organization. Randy will send Donna pertinent information.
 - WH Scholarship Fund: Discussion on WHCA and WH Newsletter donation to WHSF this year, in light of SF's unresolved legal compliance issues. Julie will research what liability issues might be involved.
 - Sign duty assignment: Mike Katich will be asked to take on sign duty.
6. 501 (c) 4 update, 2017 Tax filing – Gamec, Lutton: Successfully submitted Form 1024 for 501 (c) 4 reinstatement (effective postmark date, around March 30) and Form 8796 notice of determination. Must wait to file 2017 tax forms until response from IRS is received. Will look into whether we need to file for extension.
 7. Amendments to By-laws: Reviewed and discussed several changes in language and other updates through Article IV, Section 7. Work in progress, to be continued at next meeting. Julie will send red-lined copy of by-laws to board members for review.
 8. Old Business: Move was made, seconded, and approved to reimburse Julie for total of \$301.72 for following expenses (Senn, Fischer): \$10 Secretary of State annual report filing; \$291.72 Easter Egg Hunt supplies purchased on clearance for next year's event.
 9. Upcoming Events:
 - A. Spring Dumpster Days, Donna: This may be last year that current Metals vendor (Brookie?) participates, but have other vendors that have expressed interest. Ana will be at event to learn and help if needed
 - B. Garage Sale, June 1-2: Ana will put out ads in Craigslist and Next Door a week before.
 - C. 4th of July: discussion postponed
 - D. WH night out: Motion was made, seconded, and approved unanimously to approve total budget of \$1200 for this event. (Senn, Lutton)
 - E. Fall Dumpster Days: Dry Creek Elementary Parking Lot and Electronics Recycling. Dry Creek Elementary School needs liability insurance info for event (Julie). Working on having Blue Star Recycling do Electronics Recycling (Julie). Group discussed whether it may be confusing for residents to have event at Dry Creek instead of Walnut Hills School. Further discussion and decision postponed until next meeting.
 10. Neighborhood concerns/questions: Randy Lutton – Gate/door in wall around shopping center has been vandalized. It is bent, and appears someone has tried to tear it out. Will notify property owner and/or maintenance person. Possibly notify city as well.
 11. Adjourn: Meeting was adjourned at 9:16 pm.