

**Walnut Hills Civic Association
BOARD MEETING**

January 10, 2019, 7:00 PM, Metrum Credit Union

Minutes

1. Call to order: 7 PM
2. Attendance (Five members constitute a quorum.)

X	Lutton, Randy (1)	X	Brooks, Barb (8)	__ Vacant (15)
X	Danfelser, Monica (2)	X	Carrera, Ana (9)	
X	Katich, Mike (3)	__	Vacant (10)	
X	Garcia, Myra (4)	__	Vacant (11)	
Ex	Senn, Donna (5)	X	Fischer, Carol (12)	
X	Gamec, Julie (6, GID)	__	Vacant (13)	
0	Sanchez, Julio (7)	__	Vacant (14)	

Guests: Boy Scout Troop 257: Drew Burke, Scoutmaster; Mitch Lazar, Chair; Kirby, Ricky, Matthew, scouts. Andrea Suhaka, resident and GID representative.

3. Correction and Approval of Minutes: A motion was made, seconded, and unanimously passed to approve December 2018 Minutes. (Fischer, Katich)
4. GID, Gamec
 - A. Approval of Bills: A motion was made, seconded, and unanimously passed to approve GID bills totaling \$887.50 (Garcia, Fischer)
 - Julie: \$500 Project Manager monthly
 - Matt: \$200 monthly, \$187.50 fence work
 - GID bills are now being submitted to GID representative (Andrea) via email with copy to board members.
 - B. Projects:
 - Ongoing fence repairs and painting. Elevation of neighborhood sign at Arapahoe and Uinta is complete.
 - New (replacement) rock mulch on Yosemite – Submitted PO for High Altitude for \$6095: 18 tons rock, 8 cubic ft. mulch, hauling, delivery. (Needs to be renewed about every 10 years.)
 - Working on scheduling meeting with city of Centennial to get 2019 contracts in place early in case spring weather warrants early start.
 - Future: Possible retaining wall for landscaping at Arapahoe and Uinta.
5. Committee Reports:
 - A. Treasurer's Report, Lutton: Financial reports as of 12/31/18 were distributed. (Small amount owed to Scholarship Fund from occasional member check payments together with dues.) SF has own PayPal account for online donations. No WHCA donation to SF in 2018, waiting for resolution of 501c3 status.

- B. Website, Lutton: Up to date except photos. Very time consuming to resize as needed for website.
- Update: Planning redesign on WordPress for easier updating and management. Until this is done, Ana volunteered to help Randy with updates.
 - Request to remove Twitter link from website, as it's not being used.
- C. Membership Report, Lutton: 407 members. A few payments, some for 2018 dues and a few for members who had already paid. These will be credited towards 2019.
- Welcome Wagon, Carrera: Received list of 13 homes sold last quarter of 2018 in late December from Mark Trenka. Gave list to Carol who will send out welcome cards.
- D. Compliance Calendar, Carrera:
- Park reservations – Action will be taken by Julie (\$75)
 - Shop for insurance – GL policy to renew 3/1/19. Ana will fill application for quotes for both GL and D&O policies with Philadelphia Insurance Companies through Leavitt Group insurance brokers. Will compare these quotes with renewal rate from current providers and vote at February meeting.
- E. Report from the Chair, Gamec:
- Civic Association Networking – Forwarded invitation from Karen Padrevita to attend networking event for community volunteers on January 23, 6-8 pm, at Metrum. Julie can't attend, anyone interested in attending please RSVP to Karen.
 - Name tags – Got quote from ICD Designs: \$25 set-up, \$9.95 per badge with pins. Other online quote same price, no set-up fee. Suggestion to use badges with lanyards instead of pins. Julie will get quote. In addition, Monica suggested having blank adhesive name tags for guests at Beer Night event and Annual meeting.
 - Facebook – Ilsa tried logging in to WHCA account to manage, FB now requests highly personal information to allow this which Ilsa not comfortable providing. Decision to put off using FB platform indefinitely.
 - By-laws – to be submitted for approval by members at March meeting
 - Traffic/Speeding – Travis/Eric: speed trailer requested at Davies, will be set up for a couple of weeks, date to be determined. Requested sign at park entrance to alert drivers, safety issue for pedestrians, cyclists, etc. Will begin NTMP application for traffic study at Costilla in February. Mike: on 12/31 there was a hit and run by a speeding driver who ran stop sign at Willow and Briarwood Blvd. Police was called but advised on accident alert due to weather so no report filed and no record of accident. Julie will contact officer Luedtke for comment and guidance.
 - 2018 records – Julie put all WHCA documents and corresponding on USB drive, gave to Randy Lutton for safekeeping.

6. Boy Scouts 257 Charter: Conversation about how both organizations can support each other going forward, as WHCA renewed charter in late 2018. This is a small troop of 12-13 members who meet at Walnut Hills School every Thursday. Main challenge is recruiting new members.
 - B.S. will help with WHCA membership drive mailing, made some suggestions to streamline process. Offered to print return address on envelopes (instead of adhesive labels). Julie will also check option to have envelopes printed with magnet order from Vista Print. Gave Mitch existing supply of envelopes to include in mailing (for check payments). They will purchase more if needed, to be reimbursed. WHCA will include text in dues payment forms thanking Troop 257 for their help and include contact info (email address?) for Boy Scouts.
 - Invited Troop 257 to WHCA Annual Meeting for Flag ceremony and offered opportunity to briefly address member community for recruiting efforts. Julie will send Drew and Mitch invitation by email.
 - Invited Scouts to volunteer to help at WHCA events, which would give them visibility and opportunity for recruitment. Event chairs should notify/request help at least 2-3 weeks prior to event. Suggested that B.S. also contribute articles and/or photos to WH newsletter.
 - WHCA will allow signs promoting Boy Scouts to be posted at neighborhood entrances for one week per quarter starting in February, using our sign frames initially. B.S. will coordinate timing with Mike Katich. Julie will send sign dimension info to Mitch.
 - Troop 257 invited WHCA members to attend twice-yearly "Court of Honor" events as show of community support and acknowledgement of Scouts' accomplishments.

7. Membership Drive
 - Magnets – Motion was made, seconded, and unanimously approved to include magnets with calendar of events in membership drive mailing, same size and format as last year. (Garcia, Katich) Motion was made, seconded, and unanimously passed to approve budget of \$450 for purchasing magnets. (Carrera, Katich)
 - Payment forms – Changes: Include 501(c) 4 information; delete "Board" in privacy note; add Boy Scouts acknowledgement and contact info. Include envelope for check payments. Julie will email draft to Board members.

8. 2019 Events Calendar (for magnets and website):
 - Annual Meeting – March 14
 - Easter Egg Hunt – April 13 (April 20 rain/snow date)
 - Spring Dumpster Days – May 11, May 18
 - 4th of July Parade & Ice cream Social – July 4
 - Walnut Hills Night Out (NNO) – Tuesday August 6, 6-8 pm (NEED NEW SIGNS)
 - Fall Dumpster Day – October 12
 - Halloween Party – October 26 (November 2 rain/snow date)
 - January and February 2020 – Event dates and information to be announced (check website and/or newsletter)

**** Garage Sales event in June CANCELLED ****

9. Upcoming Events:

A. Energy Efficiency presentation (seniors), 1/22/19, 10 AM Koelbel Library Room A: Due to schedule conflict, Julie will arrive later. Carol will take her place, Julie to put her in contact with Paula Hillman. Carol will purchase and bring breakfast snacks, tea, and hot water. Koelbel Café contracted to provide coffee, cups, etc. for up to 24 guests. Spencer is café manager, can order more coffee if needed. Myra also planning to attend and help as needed.

B. Beer Night @Resolute Brewing, 2/26/19, 6-8 PM: Everything good to go. One free beer per WH resident will be provided, will use a hand stamp to keep track. Door prizes and swag will be available. Early membership drive kick-off: Julie will bring neighborhood map board for residents who choose to pay dues at event to color in their home on map.

- Mike will be out of town in February, unavailable to put up signs for this event (and will be absent from Feb. board meeting). Monica will coordinate to pick up signs from Mike and put them up in his absence.

C. Annual WHCA Meeting, 3/14/19:

- Traffic calming yard signs? – **to be discussed February meeting**
- Attendees: **Addition: Send invitation to Scholarship Fund (Julie)**
 1. Metrum Credit Union - Karen Padrevita (confirmed)
 2. Boy Scout Troop 257 (confirmed)
 3. Southgate Water and Sanitation District - Christina Baca - 2019 Walnut Hills Water line upgrades (confirmed)
 4. Arapahoe Library District - Nicole Wilhelms - Library Services and Castlewood Renovation (confirmed)
 5. Senior Commission (Confirmed)
 6. Youth Commission (invited)
Sheriff (Confirmed)
 7. City Council Members (invited)

10. Neighborhood concerns/questions:

- Ting making (slow) progress. Some members have been notified of work on their properties in coming weeks. Barb hasn't seen any work on South side of neighborhood yet. Andrea Suhaka was told by Mark Gotto that whole neighborhood should have service by March. Mike: Ting box on property was sticking out and had to ask Ting workers to fix so wouldn't run over with lawn mower.
- Andrea Suhaka – The Sears and Macy's properties at Streets at Southglenn have been sold. Large redevelopment projects expected to be announced in the near future.

11. Adjourn: 9:08 PM